



OFFICE OF SHERIFF
ST. CROIX COUNTY, WISCONSIN
1101 Carmichael Road Hudson, WI 54016
www.sccwi.gov

Sheriff's Office
715-381-4320
Fax 715-386-4606

Jail
715-386-4752
Fax 715-381-4402

Scott L. Knudson
Sheriff
Cathy R. Borgschatz
Chief Deputy

Future Huber Inmate:

Prior to you checking in to serve your Huber sentence, you must have orientation with a Huber Officer. Orientations are offered **by appointment.** It is your responsibility to set this up **BEFORE** checking into serve your sentence. The orientation will last between 60 and 90 minutes depending on number of individuals signed up for that time.

It is expected that you bring or mail in the completed **HUBER WORK/CHILD CARE/ EMP APPLICATION** at or before orientation. We would also like you to bring along vehicle/insurance information so that all that can be placed into your file and ready for your check in date. You only need to fill out the sheets that pertain to you.

If you are unable to attend an orientation prior to checking in to jail, you will have to sit in jail until an orientation is scheduled. **YOU WILL NOT BE ALLOWED OUT TO WORK UNTIL YOU HAVE HAD ORIENTATION AND YOUR JUDGEMENT OF CONVICTION OR A COPY OF YOUR CERTIFIED MINUTES IS IN YOUR FILE.** We also suggest attending the orientation 1-2 weeks before your check in day.

If you are planning on transferring to St. Croix County to serve your sentence from another county there will be a Huber Transfer Processing Fee of \$100.00. St. Croix County Inmates will have a \$25.00 serving fee due at the time of booking. All Huber Inmates must have \$343.00 for the first 2 weeks of Huber Fees and 12 days of GPS fees plus either the Transfer in fee or the serving fee

Please set up an orientation date with a Huber Officer by calling:

(715) 386-4755

Thanks,

Huber Officer